



ALAGAPPA UNIVERSITY



(A State University Established in 1985)

Karaikudi - 630003. Tamil Nadu, India



FACULTY OF ARTS DEPARTMENT OF SOCIAL WORK



M.Phil., SOCIAL WORK REGULATIONS AND SYLLABUS

(For the candidates admitted from the
Academic Year 2022 - 2023)

DEPARTMENT OF SOCIAL WORK

M.PHIL. SOCIAL WORK

REGULATIONS AND SYLLABUS

[For the candidates admitted from the Academic Year 2022 – 2023 onwards]



ALAGAPPA UNIVERSITY

(A State University Accredited with “A+” grade by NAAC (CGPA: 3.64) in the Third Cycle and Graded as Category-I University by MHRD-UGC)
Karaikudi - 630003, Tamil Nadu

ALAGAPPA UNIVERSITY

(A State University Accredited with A+ Grade by NAAC (CGPA: 3.64) in the
Third Cycle and Graded as Category I University by MHRD-UGC)

Karaikudi – 630 003, Tamilnadu, India

DEPARTMENT OF SOCIAL WORK

Regulations

(From the academic year 2022-23 Onwards)

Name of the Programme	:	M.Phil (Social Work)
Duration	:	1 Year (Regular)
Eligibility	:	PG in Social Work
Medium of Instruction	:	English

General Objectives of the Programme:

- To provide an in-depth understanding on the recent development in Social Work theories.
- To provide exposure and required skills to the students in carrying out empirical and policy research in Social Work.
- To train the students in the advanced methods and techniques in Social Work research.

Duration of the Programme: The duration of the M. Phil., Programme (full-time) is one year, offered in two semesters under CBCS.

Eligibility: Applicants with minimum 55 per cent marks in M.S.W Social Work is eligible for admission to the M.Phil., Social Work Programme. However, for the candidates belonging to the SC/ST and physically challenged categories, the minimum eligibility marks will be 50% in their Master's Degree. Those who are waiting for the results of final semester examination can also apply for this programme. The students will be selected based on their performance both in the written test and the marks scored in PG Programme.

Course of Study: The M.Phil., Programme in Social Work has two parts. The part-I will have three theory papers and the part-II will have one theory paper and one dissertation. The candidate can select any topic of research related to the subject areas for his/her dissertation with the consent of the research supervisor. A Research Supervisor will be allotted for each candidate from the faculty members of the department in consultation with the Department Research Committee (DRC).

M.Phil (Social Work)

Course Code	Title of the Paper	Credit	Marks		
			Internal	External	Total
I Semester					
460101	Advanced Social Work Research Methodology	4	25	75	100
460102	Social Work Theories and Practices	4	25	75	100
460103	Professional Competencies in Social Work	4	75	25	100
II Semester					
460201	Contemporary Issues in Social Work Area of Specialization: 1) Community Development 2) Human Resource Management 3) Medical and Psychiatric Social Work	4	25	75	100
460202					
460203					
460999	Viva Dissertation 50 Marks 150 Marks	8	--	--	200
Total		28			600

General: Other than the above-mentioned regulations, all other regulations stipulated by the University will also be applicable to this M.Phil. Programme.

SEMESTER I			
Course code: 460101	ADVANCED SOCIAL WORK RESEARCH METHODOLOGY	Credit: 4	Hours: 4
UNIT-I	Social Research: Meaning, Objectives, Characteristics and Qualities of Good Research. Social Work Research Meaning, Scope and Importance. Types of research: Pure & Applied, Longitudinal & Cross sectional and Qualitative & quantitative. Basic concepts of research: Theory, Facts, Variables, Research Problems, Hypothesis, Theory, Identification and Formulation		
UNIT-II	Social Work Research: Meaning, Objectives, Scope, process, integrating research and social work practice Research Design: Meaning, component and importance of typology of research design, cross sectional and longitudinal studies, case studies, participatory and rapid assessment procedure; single subject research process, types.		
UNIT -III	Sampling: Meaning, logic, sampling terminology: Universe (population), sampling frame and unit; methods and techniques of sampling. Data Collection: Source: Primary and secondary, unit of data collection and unit of data analysis Tools & methods of data collection: preparation of an instrument for data collection – interview schedule and questionnaire and their types; interview –direct and indirect; observation and its types; Scaling and testing techniques: reliability and validity of instruments, pre test and pilot study; use of information technology in data collection.		
UNIT -IV	Qualitative and Quantitative Research: Qualitative: meaning, scope, characteristics, strategies, criteria, methods of qualitative research; ethnography, focus group discussion, life history (oral and narrative) and content analysis – use and limitations Quantitative: Meaning, types, quantitative Vs. qualitative, triangulation and its protocols. Action Research, Mixed methods, Evidence based research Evaluation Research in Social Work: Multiple study design, impact study, cost benefit analysis, social impact analysis, use of evaluation research.		
UNIT –V	Data Analysis : Analysis of quantitative data : meaning Scope and limitations of Statistics. Data Types Summation organization and presentation of data frequency distribution Tabulation and diagrammatical and graphical presentation . Correlation: Simple Partial and Multiple. Regression: Liner stepwise and multiple methods of hypothesis Testing: Parametric and non – parametric tests chi- square. Time series analysis.(Students may be given a brief orientation/ introduction on ANNOVA ANCOVA MANOVA index number cluster analysis factor analysis discriminate analysis path analysis) and logistic regression.		

	<p>Packages for Data Analysis. Analysis of qualitative data: data reduction data display and conclusion Interpretation explanation and theorization. Research Proposal and Reporting Research : Structure of research report- audience- writing quantitative and qualitative report referencing.</p>
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Suggested Readings:-

- Anderson, J. Durtson H.S. & Pooram (1992) Thesis and Assignment Writing.: Wiley Eastern Ltd.. New Delhi
- Antony Giddens & Jonathan H Turner (1987) Social Theory today (eds) Polity press in assn with basil Blac Cambridge .
- Baper L.T(1998) Doing Social Research. McGraw Hill Singapore. Beverly Hills.
- Bryman Alan& Duncan Cramer (1990) Qualitative Data Analysis For Social Scientists Rutledge London
- Denzin K Norman & Lincoln S Yuonna (2000) Hand Book of Qualitative research sage publications New Delhi
- Denzin K Norman & Lincoln S Yuonna Collecting and interpreting qualitative materials sage publications New Delhi .
- Denzin Norman (1978) The Research Act MC Grew Hill
- Goode & Hatt (1952) Methods in Social research MC Grew Hill
- Gupta S..P (1992) Elementary Statistical methods sultan Chand & Sons New Delhi
- Klaus Klippendorff (1996) Content analysis, An introduction to its Methodology. Laldas D.K (2000) Practice of Social Research, Rawat, Jaipur
- Morgan David . L (1996) Focus Group, Annual Review of Sociology.
- Nacmhias & Nacmhias (1981) Research methods in Social Sciences St. Martin's Press, New York
- Ramachandran. P (1993) Survey research for Social work : A Primer, TISS, Bombay Richard, G., et al, (2003) Scaling Procedure- issues and Publications, New Delhi
- Rubin & Boobie (1993) Research Methods for Social work, Brooks/ Cole Publishing Company, California
- Schutt Russel K (1995) Investigating Social World, Sage, London
- Singleton, Royee JR., et al, (1986) Approaches to Social Research Oxford University Press, New Delhi
- Slife, Brent, D. and Richard N. Williams (1995), What'' s Behind the research: Discovering Hidden Assumptions in Behavioral Sciences, Sage, Thousand Oaks.
- Wilkinson & Bandarkar (1984) Methodology and Techniques of Social Research, Himalaya, Bombay

SEMESTER I			
Course code: 460102	SOCIAL WORK THEORIES AND PRACTICES	Credit: 4	Hours: 4
UNIT-I	Social Work Profession: Macro-level contexts – Meso-level contexts – Micro-level contexts - Values, Ethics & Empowerment. Intervention paradigms – the four forces of social work: Psycho dynamic paradigms, cognitive/behavioral /communication paradigms, Experiential/ Humanistic/ Existential/ paradigm, transpersonal paradigms		
UNIT-II	Models and Theories in Social Work: The problem solving model – Psycho-analytic model – Functional model – Behaviour Modification Model – Task Centered Case Work Model — Therapeutic Model — Cognitive-Behavioural Model –Change Behaviours. Radical Social Work - Feminist Social Work Practice – Issues.		
UNIT -III	The Strengths Approach to Social Work Practice: Guidelines for strength assessment – assessment process: Defining the problem situation, Framework for assessment, the strength model – Approach with individual, group and community – Marxist perspective on social work.		
UNIT -IV	Crisis Intervention: crisis and stress– techniques of crisis intervention – Bereavement of loss – A Frame work for understanding, coping with Catastrophe. -Phases – Issues – Holistic model /Electrical approach – Benefits and techniques – sustainable approach – Application & limitations.		
UNIT –V	Emerging Trends In Social Work: Social planning and social development-Disaster Management, Environment Protection, Geriatric social work, International social work, terrorism, emergency victims, refugees: social work for social development.		
Suggested Readings:			
Alexander, Leslie B.(1972) ' Social work's Freudian deluge: myth or reality?', Social Service review.			
Barker L. Robert(1987), Social Work Dictionary, National Association of Social Workers, Mary Land.			
Brake, Mike and Roy Bailey (eds) (1980) Radical Social Work and Practice (Edward Arnold, London).			
Chhaya Patel (1999), Social work practice – religion- philosophical foundations, Rewat publications, Jaipur.			
Chris Beckett, Essential theory for Social Work practice: (2006) Sage Publishing Ltd, London.			
Clarke, Micheal (1976) 'The limits of radical social work'. British journal of Social Work.			
Guens (1965) Careers in Social Work, The Bodley Head Ltd., London.			

Herand B J (1970) Sociology and Social Work (Perspectives and Problems) Pergamon press ltd, Oxford.

Jacob K K (1994) Social Work Education in India, Himanshu Publications, Delhi.

Johnson L C (1986) Social Work Practice Generalist Approach, Allen and Bacon Inc., London.

Krammer R M and Specht H (1975): Readings in Community Organization Practice, Prentice Hall, New Jersey



SEMESTER I			
Course code: 460103	PROFESSIONAL COMPETENCIES IN SOCIAL WORK	Credit: 4	Hours: 4
UNIT-I	<p>New directions for Social Work: Interdependence Reciprocity, Citizenship and Social Justice. Radical Social Work-roots -Radical Social Work diaspora - The strengths approach to social work practice - Feminist Social Work Practice -issues. Environment Protection - Geriatric social work – terrorism- refugees- social work for social development-International social work forum.</p>		
UNIT-II	<p>Communication Technology: Skills of Communication: Listening, Speaking, Reading and writing –Methods of developing fluency in oral and written communication –Style, Diction and Vocabulary – Classroom communication and dynamics. Information and Communication Technology (ICT): Definition, Meaning, Features, Trends –Integration of ICT in teaching and learning –ICT applications: Using word processors, Spread sheets, Power point slides in the classroom –ICT for Research: On-line journals, e-books, Courseware, Tutorials, Technical reports, Theses and Dissertations.</p>		
UNIT -III	<p>Pedagogy: Instructional Technology: Definition, Objectives and Types– Difference between Teaching and Instruction –Lecture Technique: Steps, Planning of a Lecture, Delivery of a Lecture –Narration in tune with the nature of different disciplines –Lecture with power point presentation –Versatility of Lecture technique –Demonstration: Characteristics, Principles, Planning Implementation and Evaluation– Teaching –learning Techniques: Team Teaching, Group discussion, Seminar, Workshop, Symposium and Panel Discussion –Modes of teaching: CAI, CMI and WBI</p>		
UNIT -IV	<p>Teaching Skills: Teaching Skill: Definition, Meaning –Nature - Types of Teaching skills: Skill of Set induction - Skill of Stimulus Variation- Skill of Explaining- Skill of Probing Questions- Skill of Black Board Writing and Skill of Closure –Mentoring and tutoring the slow learners - Integration of Teaching Skills –Evaluation of Teaching Skills</p>		
UNIT -V	<p>Project Proposal and Research Article Writing skills: Review of Research Literatures in the selected area – Journals and Research Institutions – Preparation of Abstract and Articles for Journals and Magazines- Components of Project Proposals - Identifying National and International Funding Agencies (UGC, ICSSR, CISR. Leonard Cheshire Disability, International Foundation for science, UNICEF, WHO, FAO, World Bank, SANDEE, etc.)–Research Proposal: Exercises on Research Questions, Research Gap and outcome of the research- Preparation of Budget and presentation of the Proposal.</p>		

Suggested Readings:-

- Bela Rani Sharma (2007), *Curriculum Reforms and Teaching Methods*, Sarup and sons, New Delhi.
- Cooper, Pamela J, Simonds , Cheri, “ *Communication for the classroom Teacher* Don Skinner (2005), *Teaching Training*, Edinburgh University Press Ltd, Edinburgh
- Information and Communication Technology in Education: A Curriculum for schools and programme of Teacher development, Jonathan Anderson and Tom Van Weart, UNESCO, 2002
- Kumar, KL (2008) *Educational Technology*, New Age International Publishers, New Delhi
- Mangal, S.K. (2002) *Essential of Teaching–Learning and Information Technology*, Tandon Publications, Ludhiana
- Michael, D and William (2000), *Integrating Technology into Teaching and Learning: Concepts and Applications*, Prentice Hall, New York
- Pandey, S.K (2005) *Teaching Communication*, Commonwealth Publishers, New Delhi
- Ram Babu, A and Dandapani, S (2006), *Microteaching (vol. 1 &2)*, Neelkammal Publications, Hyderabad
- Sharma , R. A. (2006) *Fundamentals of Educational Technology”*, Suriya Publication, Meerut
- Sharma, R.A. (2006) *Fundamentals of Educational Technology*,Surya Publications, Meerut
- Singh V.K. and Sudarshan, K.N. (1996) *Computer Education*, Discovery Publishing Company, New York
- Vanaja, M. and Rajasekar, S (2006), *Computer Education*, Neelkamal Publications, Hyderabad

SEMESTER II			
Course code: 460201	COMMUNITY DEVELOPMENT	Credit: 4	Hours: 4
UNIT-1	Community Development: Concept, Meaning, Definition and Types; Objectives and Need of rural, urban and tribal community development; Approaches, Principles and Methods of rural, urban and tribal community development: Application of Social Work Methods in Community Development.		
UNIT – II	Community Problems: Problems in Rural Community: Illiteracy-poverty- unemployment, underemployment, seasonal employment, untouchability and communal conflicts- political issues- infrastructural issues- impact of globalization. Problems in Urban Community: Housing, Drug addiction, Juvenile Delinquency, Prostitution/Commercial Sex, corruption, beggary, sanitation, congestion, pollution Slum and Migration. Problems in Tribal Community: Land Alienation, Indebtedness, ill Health & Nutrition, Less Education, Child Marriage, Prevalence of STD and Heredity diseases among tribes, Exploitation and Atrocities on Tribes Problems of separatism and Immigration and its related problems. Tribal resettlement and Rehabilitation and its related problem		
UNIT- III	Community Development Administration: Rural Community Development Administration. Organizational set up and administration from national to block level- Central rural development ministry and community development agencies and district level rural development agencies and district planning authorities- functions of block development officer and extension officer. Urban Community Development Administration: Urban local self government, organizational structure and functions of urban development agencies, municipal administration. Tribal Development Administration: Administrative structure at Central, State and District levels; Hill Development Councils; Functions of Tribal Development Blocks/Agencies; Constitutional provisions for the protection of Tribes and Tribal rights; Research and Training in Tribal Development.		
UNIT- IV	Role of National and International Agencies in Community Development: Role of CAPART, NABARD, THADCO, NIRD and SIRD in Rural Development. Slum Clearance Board, HUDCO and UNCHS in Urban Community Development. WHO, UNO, UNICEF, UNESCO and World Vision in Tribal Development.		
UNIT – V	Community Development Programmes: Rural Development Programmes and Schemes: Pradhan Mantri Gram Sadak Yojana, Swarna Jayanti Gram Swarozgar Yojana, Sampoorna Grameen Rozgar Yojana, National Food for Work Programme, Minimum Needs Programme, Rural		

Water Supply Programme, Rural Sanitation Programme, Indra Awas Yojana, Pradhan Mantri Kaushal Vikas Yojana, Water Shed Development Programme, Accelerated Rural Electrification Programme, Integrated Rural Energy Programme, Pradhan Mantri Gramodaya Yojana, MGNREG Scheme and PURA. Urban Development programmes: Urban development policies; Town Planning and Related Legislations; Town planning Acts; Land Acquisition Act, IUDP; In- Depth study on recent programmes: SJSRY; Development of women and Children in Urban Areas; Urban Self- Employment Scheme; National Slum Development Programmes and Urban Wage Employment Programmes. Tribal Development Programmes: Tribal Development Policies, Tribal Area Development Programme, Hill Area Development Programmes, Tribal Sub-Plans, Forest land cultivation; Need and Importance of social work practice in Tribal areas. Problems in implementation of Rural, Urban and Tribal development Programmes

Suggested Readings:

- Bose, Ashish (1974). *Studies in India's Urbanization 1901 to 1971*, New Delhi, Tata Mc- Graw Hill.
- Cerdic Pagh, (1990) *Housing and urbanization: A study of India*, New Delhi. Sage.
- Centre for urban studies (1978), *urban planning and development authorities*. New Delhi, Indian Institute of Public Administration.
- Clinard Marshall B (1970) *slums and community Development: Experiments in self help*, New York, the free press.
- Datta A (Ed) (1980) *Municipal and urban India*, New Delhi, Indian Institute of Public Administration.
- David Antony pinto (1987), *The Mayor. The Commissioner and the metropolitan Administration*, New Delhi, Vikas.
- Desai and Devadas Pillai (1970), *the slums and urbanization*, Bombay, Popular Parakashan.
- Dube, K.K and Singh, Ashok Kumar, (1988) *urban development in India*. New Delhi, Inter India.
- Dsouza, Alfred, (1974), *Indian city ecology, Poverty and urban development* New Delhi, Indial Social Institute.
- Gore, M.s, (1973) *some aspects of development*, Hong Kong, Department of Social work, University of Hong Kong and Tata Institute of Social sciences.
- Gordon E, Cherry, (Ed), (1974), *Urban planning problems*, London, Leonard Hill.
- Heban, I. Sofa (Ed) (1983) *towards a political Economy of urbanization in Third world countries Delhi*, Oxford University.
- Kanta, Damala and Singh, Ashok Kumar, (1988) *urban Environment in India*. New Delhi, Inter India.
- Mallick. V.S, *a profile of India's urbanization problems of policy issues*.
- Mohanty, B.B (1993) *Municipal systems in India*, New Delhi, Ashish.

- Morkandy K (1980) *Regional urban centers: Structure, Functions*, New Delhi, Inter India.
- Nag Paul, Hans, (1996) *Social work in urban India*, New Delhi, and Rawat.
- Moble, Allen, G and Remash, (1977), *India's urbanization and planning, vehicles of modernization*.
- Parthasarathy, Jakka, (1987) *rural population in Indian Setting*, New Delhi. B.P. Publications Divisions (2000) *India ; A reference Manual, New Delhi, Ministry of Information and Board casting*.
- Repot (1959) *the seminar on urban community Development*, Sponsored by the Indian conference of Social work, Hyderabad.
- Sharma, (1998) *South Asian Experience*, New Delhi, Criterion.
- Sharma, (1975) *text books of urban Sociology* Meenit Rajhans.
- Savani , (1966) *Urbanization and urban India*, New Delhi, Asia.
- Singh, Andrew and D' Souza Alfred, (1980). *The urban poor: slum and pavement Dwellers in the major cities of India*, New Delhi, Indian Social Institute.
- Sivaramakrishnan, K.C (1993) *Urbanization in India*, New Delhi, Institute of social sciences and concept. ThudiparaJacob,Z (1993) *urban community Development*, New Delhi, and Rawat.
- Aruna Sharma and Rajagopal (1995) *planning for rural development administration*. New Delhi, and Rawat.
- Bhadoura and Dua. (1986) *Rural Development strategies and perspectives*, Delhi. Anmol.
- Biddle.W & Biddle, L.J. (1965). *The Community Development process*, New York, Holf Rinegart and Winston.
- Cary lee, J. (Ed) (1970). *Community development as a process*, Columbia M.O University of Missouri. Dahama O.P. (1982). *Extension and Rural Welfare*, Agra, Ram Prasad and Sons.
- Desai A.R. *Rural Sociology in India*, Bombay Popular Prakashan.
- Draper J.A. (Ed). (1971) *Citizen Participation*, Canada Toronto, New press.
- Dubey S.C (1958). *India's Changing Villages*, London Rostledge and Kegan paul
- Dubeg, M.K. (2000). *Rural and urban development*, New Delhi Common health
- Gopalkarshina Ansari V. (1985). *Technological change for Rural Development in India*
- Heredro.J.M (1973). *Rural Development and Social Change*, New Delhi, mahohar
- Jackson J.D. (1973). *Community Development ideology and Technology: A Comparative study of three communities development agencies Morteral centre*. Sri George William University.
- Dana Chekki (1979). *Community Development: Theory and method of planned change*, New Delhi Vikas. Mahajan. V.S.(Ed). (1993). *Employment Through rural development towards sustainability*, New Delhi Deep and Deep.
- Madras school of social proceedings of the national seminar on people's participation in community development, Madras.

Mihal S.P and Rafio Khan. M. History of Rural Development in Modern India. New Delhi, Gandharan Institute of studies.

Mishra . G.P. *Dynamics of Rural Development in Village India*. New Delhi, Ashiash.

RajeswarDayar. (1962) *community development programmes in India*, Allahabad, KitalsMahal.

Ram. K. Verma (1996) *Development Infrastructure for Rural Economy*, Jaipur, Print Hell.

Publications Divisions (2000) *India; A reference Manual*, New Delhi, Ministry of Information and Broad casting.

Thakur, B.N. (1988) *Sociology of rural development*, New Delhi, Classical.

Thoha, M. and Om Prakash (1989) *integrated rural development*, (Vo1 and Vo1) Bangalore sterling.



SEMESTER II			
Course code: 460202	Human Resources Management	Credit: 4	Hours: 4
UNIT-I	Human Resource Management: Concept, meaning and evolution of HRM and HRD. HR- Challenges and opportunities, HR- policies, procedures and programmes - H.R Planning, psychometric tests, employee attrition and retention, career planning and development		
UNIT-II	Human Resource Management Practices: Functions -Planning, Recruitment, Selection, Training and Development, Placement, Promotion and Transfer Wage and Salary Administration Motivation Performance appraisal and potential appraisal, performance counselling, performance management, employee motivation, grievance handling health and safety management		
UNIT -III	Human Resource Development: Definition, Philosophy and Need HRD and Organizational Development, Leadership, Team Building and Total quality Management Role of HRD Managers. Quality at work life. Employee separation, HR Audit and HR outsourcing.		
UNIT -IV	Compensation Management: Wage and Salary Administration, Current Trends in Compensation Management Training and Development - Policy, Training Need analysis, designing, conduction and evaluation of training - Competency Mapping.		
UNIT -V	Organizational Change and Development: Organizational Change: Concept, Factors, Managing Planned Change- Objectives, Resistance to change –Overcoming resistance to change. Approaches to manage Organisational Change. Organisational Development: Concept, Characteristics, interventions. Organizational Culture: Role and types of Cultures and Corporate Culture, Ethical issues in Organisational Culture, Creating and Sustaining Culture. Organizational Effectiveness and Organizational Change.		
Suggested Readings:-			
<p>Batnayag O.P 1987, <i>Evaluation Methodology for Training</i>, New Delhi, Oxford Press.</p> <p>Davar R.S 197, <i>Personnel Management and Industrial Relations</i>, New Delhi, Vikas Publishing House.</p> <p>Fullner D W 1972, <i>Counselling: Content and Process</i>, New Delhi, Thomson Press Ltd.</p> <p>Indu Dave 1991, <i>Basic Essentials of Counselling</i>. New Delhi, Sterling Publishers.</p> <p>Miller D.C and Form W 1980, <i>Industrial Sociology</i>, New York, Harper and Row.</p> <p>Memoria, C.B and Memoria S. 1983, <i>Dynamics of Industrial Relations in India</i>, New Delhi, Sterling Publishers.</p> <p>Memoria C.B 1980, <i>Personnel Management. Bombay</i>, Himalaya Publishing House.</p> <p>Mathur B L 1989, <i>Human Resource Development Approaches and Experiences</i>.</p> <p>Moorthy M.V 1968, <i>Principles of Labour welfare</i>. Vizaz, Gupta Brothers.</p> <p>Nadler L 1984, <i>Handbook of Human Resource Development</i>, New York, John Wiley and Sons.</p>			

N Narayana Rao S 1980 *Counselling Psychology*, Tata McGraw Hill Publishing Co ltd., New Delhi.
Rudrabasawaraj 1979, *Dynamics of Personnel Administration*, Bombay, Himalaya Publishing House.
Tyagi B.P 1989, *Labour Economics and Social Welfare*, Meerut, S.V. Nath Publishing Ltd.,
Friedlander A.W 1974, *Introduction to Social Work*, New Jersey, Prentice Hall.
Wadia, A.R. 1968, *History and Philosophy of Social Work in India*, Bombay, Allied Publishers



SEMESTER II			
Course code: 460203	MEDICAL & PSYCHIATRIC SOCIAL WORK	Credit: 4	Hours: 4
UNIT-I	<p>Psychiatric Social Work :Concept and meaning – Statistical, Psychological and cultural approaches – historical views on mental illness-mental health and mental illness--Characteristics of a mentally health individual- manifestation of mental health — Magnitude of mental health problems in India-Classification of Mental Illness (ICD 10 & DSM V), limitations and difficulties faced in psychiatric social work practice; psychiatric epidemiologist in India.</p>		
UNIT II	<p>Medical Social Work: definition, concept, objectives, its nature, need and scope; the roles and functions of a medical social worker; historical development in India and abroad; medical sociology and its relevance to medical social work practice; practice of social work methods in hospital settings: their need and importance in working with patients and families: scope and limitations of practice.</p>		
UNIT III	<p>Psychiatric Illness: neuroses, psychoses, organic and functional, culture bound syndromes, personality disorders, alcoholism and drug dependence; epilepsy: definition, types, causes, management; ageing: biological, social and psychological problems; suicide: causes, indications, prevention; childhood psychoses: autism, schizophrenia; scholastic backwardness: symptoms, causes and management; attention deficit disorders.</p>		
UNIT IV	<p>Communicable and Non Communicable Disease Epidemiology of communicable diseases: communicable diseases- Transmission of Infectious agents- Control measures. Tuberculosis-Leprosy, STD, AIDS, and Poliomyelitis. Non communicable disease- meaning- Epidemiology – The Psycho Social Problems and the role of medical social worker in dealing patients with non-communicable disease: Cancer- Cardiovascular disease, Psychosomatic diseases, Hypertension, Asthma, diabetes, Physically Challenged.</p>		
UNIT V	<p>Therapeutic Intervention in Psychiatric Illness and Rehabilitation: Psycho Education, Cognitive Therapy, Group Psychotherapy, Family Therapy, Marital Therapy: Scope and Types; Behaviour Therapy: Principles and Techniques, ECT, Chemotherapy, Psychosurgery and Mega Vitamin Therapy; Occupational Therapy (purpose and concept).Role of the Medical Social Worker in intervention; Physical Medicine, Physiotherapy and Occupational Therapy: Objectives and Types; Rehabilitation: Definition, Concept, Principles, And Process; Role Of The Medical Social Worker In Rehabilitation Planning, Resource Mobilisation and Follow-up.</p>		

Suggested Readings

- Park .J.E. “*Preventive and Social Medicine*”, BanarsidasBhanot, Jaipur, (2005).
- Niraj Ahuja “*A Short Textbook of Psychiatry*” 7th Edition, Jaypee Brothers Medical Publishers
- Elizabeth B. Hurlock “*Developmental Psychology: A Life-Span Approach*”New Delhi: Tata McGraw-Hill, 1981.
- Carson, Robert C., James N. Butcher, and James C. Coleman. *Abnormal psychology and modern life*. Scott, Foresman& Co, 1988.
- Coleman, James C.: *Abnormal psychology and modern life*, Tarporevala& sons, Bombay.
- Eden D.J.: *Mental handicap an introduction*, George Allen &Unnin, London, 1976.
- English Spurgion O and Pearson H.J.1995- *Emotional Problems of Living*, London: W.S. Norton Inc.
- Field, M. (1967). *Patients are people: A medical-social approach to prolonged illness*. New York, NY: Columbia University Press.
- Germain, C. B. (2002). *Social Work Practice in Health Care*. Free Press.
- Greene, W. H., & Simons-Morton, B. G. (1990). *Introduction to health education*. Prospect Heights,IL: Waveland Press.
- Gupta, M. C., & Mahajan, B. K. (2003). *Textbook of preventive and social medicine*. New Delhi:Jaypee Brothers Medical.
- Gupta, M. C., & Mahajan, B. K. (2003). *Textbook of preventive and social medicine*. New Delhi: Jaypee Brothers Medical.
- Hubschman, Lynn. *Hospital social work practice*. Praeger Publishers, 1983.
- Kreepilil, Ewil.: *A Psychiatry A text book of students and Physicians*, Vol.2, Ameren Pub.,1990
- Marfatia J.C.: *Psychiatric problems of Children*, Popular Prakhasan, Bombay, 1971.
- Nunnally J.C.: *Popular conceptions of Mental Health the development and change*, Rinehart & Winston, New York, 1961.
- Roberts N.: *Mental health and Mental illness*, Routledge & Kegan Paul, London, 1967.
- Singh, HarGopal. *Psychotherapy in India: From Vedic to modern times*. No. 3. National Psychological Corporation, 1977.



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